



Dear Homeowner:

We are pleased to announce that the Board of Directors for Winchester Country Maintenance Association, Inc. (WCMA) has contracted with Sterling Association Services, Inc. ("Sterling") to provide professional community association management services effective November 1, 2017. Sterling Association Services, Inc. provides association services to over one hundred and fifty communities throughout Houston and its surrounding areas. Some of these services include customer care, billing and collecting the annual assessments, paying the community's monthly expenses, and maintaining the association's books and records.

IMPORTANT NOTE: Starting November 1, 2017, all assessment payments and correspondence to Winchester Country Maintenance Association should be directed to Sterling's office address as follows:

Sterling Association Service, Inc.
6842 North Sam Houston Parkway W.
Houston, TX 77064
832-678-4500 ph. 832-678-4510 fax
servicedesk@sterlingasi.com

Along with the financial support mentioned above, Sterling's services will include enforcement of the deed restrictions, processing architectural improvements, contract administration, day-to-day operations and directives, as well as providing support to the members as it pertains to Winchester Country.

Your community will be serviced by our dedicated and professional management team which consists of Aly Long, Association Manager; Samantha Kennon, Assistant Manager; and Susan Marshall Accounting Associate. Should you have any questions, please feel free to contact Aly, Samantha or I via any of the mediums provided.

Sincerely,

Jose A Villegas

Jose A. Villegas, PCAM, AMS, CMCA
President
Sterling Association Services, Inc.