

Winchester Country Maintenance Association

Balance Sheet Standard

Posted 12/31/2018

| | Operating | Reserve | Total |
|-------------------------------------|-------------------|---------------------|---------------------|
| Assets | | | |
| <u>Cash Operating</u> | | | |
| New 1st Ntnl Chkg 5721 | 18,905.29 | | 18,905.29 |
| New 1st Ntnl MM/LB 5729 | 150,162.27 | | 150,162.27 |
| New 1st Ntnl 7481 Debit Card | 1,433.08 | | 1,433.08 |
| Post Oak B CD 3/2/19 1.3% | 100,000.00 | | 100,000.00 |
| <u>Total Cash Operating</u> | <u>270,500.64</u> | | <u>270,500.64</u> |
| <u>Cash Reserve</u> | | | |
| RSRV- Mutual of Omaha1050 | | 140,354.37 | 140,354.37 |
| RSRV -Prudential Sec 6037 | | 135,245.83 | 135,245.83 |
| RSRV Post Oak CD 7/21/19 1 | | 116,890.22 | 116,890.22 |
| RSRV-Post O.CD 3/3/18 1% | | 107,043.71 | 107,043.71 |
| RSRV-Post O.CD 9/30/19 1.7% | | 181,220.57 | 181,220.57 |
| RSRV-Iberia Bank6767 | | 266,919.88 | 266,919.88 |
| RSRV-New 1st Ntnl MM 8049 | | 160,487.92 | 160,487.92 |
| <u>Total Cash Reserve</u> | | <u>1,108,162.50</u> | <u>1,108,162.50</u> |
| <u>Accounts Receivable</u> | | | |
| Accounts Receivable | 18,146.40 | | 18,146.40 |
| Accounts Receivable- Other | 2,977.86 | | 2,977.86 |
| <u>Total Accounts Receivable</u> | <u>21,124.26</u> | | <u>21,124.26</u> |
| <u>Assessments Receivable</u> | | | |
| Assessments Receivable | 2,140.90 | | 2,140.90 |
| 2011 Assessment Receivable | 630.00 | | 630.00 |
| 2012 Assessment Receivable | 630.00 | | 630.00 |
| 2013 Assessment Receivable | 630.00 | | 630.00 |
| 2014 Assessment Receivable | 1,260.00 | | 1,260.00 |
| 2015 Assessment Receivable | 2,239.94 | | 2,239.94 |
| 2016 Assessment Receivable | 3,780.00 | | 3,780.00 |
| 2017 Assessment Receivable | 9,902.15 | | 9,902.15 |
| 2018 Assessment Receivable | 21,786.46 | | 21,786.46 |
| Late Fees Receivable | 15,418.47 | | 15,418.47 |
| Collection Exp. Receivable | 56,168.83 | | 56,168.83 |
| Legal Exp. D/R Receivable | 2,979.46 | | 2,979.46 |
| D/R Reinforcement Receivable | 308.51 | | 308.51 |
| Fines Receivable | 14,419.78 | | 14,419.78 |
| Misc. Receivable | 312.33 | | 312.33 |
| Allow. for Doubtful Accts | (28,000.00) | | (28,000.00) |
| <u>Total Assessments Receivable</u> | <u>104,606.83</u> | | <u>104,606.83</u> |
| <u>Other Assets</u> | | | |
| Prepaid Expenses | 12,516.88 | | 12,516.88 |
| Prepaid Insurance | 6,142.04 | | 6,142.04 |
| <u>Total Other Assets</u> | <u>18,658.92</u> | | <u>18,658.92</u> |
| <u>Total Assets</u> | <u>414,890.65</u> | <u>1,108,162.50</u> | <u>1,523,053.15</u> |
| Liabilities & Equity | | | |
| <u>Liability</u> | | | |
| Accounts Payable - Other | 8,302.67 | | 8,302.67 |

Winchester Country Maintenance Association

Balance Sheet Standard

Posted 12/31/2018

Liabilities & Equity

Liability

| | | | |
|---------------------|------------|--|------------|
| Prepaid Assessments | 176,949.38 | | 176,949.38 |
|---------------------|------------|--|------------|

| | | | |
|------------------------|-------------------|--|-------------------|
| Total Liability | 185,252.05 | | 185,252.05 |
|------------------------|-------------------|--|-------------------|

Equity

| | | | |
|-----------------------------|------------|--|------------|
| Operating Retained Earnings | 185,920.17 | | 185,920.17 |
|-----------------------------|------------|--|------------|

| | | | |
|------------------------|--|--------------|--------------|
| RSRV Retained Earnings | | 1,085,830.15 | 1,085,830.15 |
|------------------------|--|--------------|--------------|

| | | | |
|-------------------|-----------|-----------|-----------|
| Net Income (Loss) | 43,718.43 | 22,332.35 | 66,050.78 |
|-------------------|-----------|-----------|-----------|

| | | | |
|---------------------|-------------------|---------------------|---------------------|
| Total Equity | 229,638.60 | 1,108,162.50 | 1,337,801.10 |
|---------------------|-------------------|---------------------|---------------------|

| | | | |
|---------------------------------------|-------------------|---------------------|---------------------|
| Total Liabilities & Equity | 414,890.65 | 1,108,162.50 | 1,523,053.15 |
|---------------------------------------|-------------------|---------------------|---------------------|

Winchester Country Maintenance Association

Income Statement Budget Comparison/ Code

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| | | Current Month Operating | | | Year to Date Operating | | | |
|--------------------------------------|-----------------------------|-------------------------|------------------|-------------------|------------------------|-------------------|-------------------|-------------------|
| | | Fund | Budget | Variance | Fund | Budget | Variance | Annual |
| REVENUES | | | | | | | | |
| <u>Revenue</u> | | | | | | | | |
| 41000 | Assessment Earned | 41,230.72 | 41,685.00 | (454.28) | 497,944.06 | 500,220.00 | (2,275.94) | 500,220.00 |
| 42000 | Late Fees Income | 390.58 | 833.70 | (443.12) | 3,911.57 | 10,000.00 | (6,088.43) | 10,000.00 |
| 42500 | Legal - Collection Costs Re | 2,706.79 | 0.00 | 2,706.79 | 32,682.87 | 0.00 | 32,682.87 | 0.00 |
| 42550 | Legal D/R Fees Reibsmt | 0.00 | 0.00 | 0.00 | 3,216.30 | 0.00 | 3,216.30 | 0.00 |
| 42600 | Mowing, D/R Reibsmt | 108.26 | 0.00 | 108.26 | 362.64 | 0.00 | 362.64 | 0.00 |
| 42650 | Fine Income | 1,075.00 | 0.00 | 1,075.00 | 18,590.00 | 0.00 | 18,590.00 | 0.00 |
| 42680 | Transfer Fee Income | 0.00 | 518.60 | (518.60) | 0.00 | 6,221.00 | (6,221.00) | 6,221.00 |
| 42800 | Opr.-Trsf to Reserve | 0.00 | (5,708.70) | 5,708.70 | (39,958.50) | (68,500.00) | 28,541.50 | (68,500.00) |
| 43000 | Interest Income | 91.27 | 0.00 | 91.27 | 1,433.97 | 0.00 | 1,433.97 | 0.00 |
| 47000 | Constable Patrol Reimb. | 10,178.91 | 10,412.50 | (233.59) | 122,147.04 | 124,950.00 | (2,802.96) | 124,950.00 |
| 47500 | Pool Use Agreement | 0.00 | 833.70 | (833.70) | 17,375.00 | 10,000.00 | 7,375.00 | 10,000.00 |
| 48000 | Clubhouse Rental Fee | 0.00 | 291.30 | (291.30) | 2,450.00 | 3,500.00 | (1,050.00) | 3,500.00 |
| 48500 | Bad Debt Recovery | 0.00 | 0.00 | 0.00 | 155.00 | 0.00 | 155.00 | 0.00 |
| 49100 | Insurance Claim | 0.00 | 0.00 | 0.00 | 3,566.73 | 0.00 | 3,566.73 | 0.00 |
| 49200 | Tennis Court Key/Pool | 0.00 | 0.00 | 0.00 | 1,110.00 | 0.00 | 1,110.00 | 0.00 |
| 49500 | Misc. Income | 0.00 | 28.80 | (28.80) | 107.00 | 350.00 | (243.00) | 350.00 |
| TOTAL Revenue | | <u>55,781.53</u> | <u>48,894.90</u> | <u>6,886.63</u> | <u>665,093.68</u> | <u>586,741.00</u> | <u>78,352.68</u> | <u>586,741.00</u> |
| TOTAL REVENUES | | <u>55,781.53</u> | <u>48,894.90</u> | <u>6,886.63</u> | <u>665,093.68</u> | <u>586,741.00</u> | <u>78,352.68</u> | <u>586,741.00</u> |
| EXPENSES | | | | | | | | |
| <u>Audit & Taxes</u> | | | | | | | | |
| 51000 | Audit & Tax Preparation | 3,050.00 | 108.70 | (2,941.30) | 3,050.00 | 1,300.00 | (1,750.00) | 1,300.00 |
| 51230 | Property Tax | 14.30 | 1.30 | (13.00) | 10.60 | 20.00 | 9.40 | 20.00 |
| TOTAL Audit & Taxes | | <u>3,064.30</u> | <u>110.00</u> | <u>(2,954.30)</u> | <u>3,060.60</u> | <u>1,320.00</u> | <u>(1,740.60)</u> | <u>1,320.00</u> |
| <u>Committees Expense</u> | | | | | | | | |
| 52110 | HOA Activities | 0.00 | 100.00 | 100.00 | 121.98 | 1,200.00 | 1,078.02 | 1,200.00 |
| 52130 | Community Events | 33.14 | 333.70 | 300.56 | 2,713.93 | 4,000.00 | 1,286.07 | 4,000.00 |
| TOTAL Committees Expense | | <u>33.14</u> | <u>433.70</u> | <u>400.56</u> | <u>2,835.91</u> | <u>5,200.00</u> | <u>2,364.09</u> | <u>5,200.00</u> |
| <u>Common Area Maintenance</u> | | | | | | | | |
| 52200 | General Repairs/Maintenar | 802.42 | 768.70 | (33.72) | 6,793.31 | 9,220.00 | 2,426.69 | 9,220.00 |
| 52600 | Pest Control | 58.00 | 21.20 | (36.80) | 384.74 | 250.00 | (134.74) | 250.00 |
| 52760 | Holiday Decorations | 0.00 | 125.00 | 125.00 | 0.00 | 1,500.00 | 1,500.00 | 1,500.00 |
| 52800 | Misc. Repairs | 0.00 | 0.00 | 0.00 | 259.80 | 0.00 | (259.80) | 0.00 |
| TOTAL Common Area Maintenance | | <u>860.42</u> | <u>914.90</u> | <u>54.48</u> | <u>7,437.85</u> | <u>10,970.00</u> | <u>3,532.15</u> | <u>10,970.00</u> |
| <u>Insurance</u> | | | | | | | | |
| 54150 | Ins.-Package | 2,238.47 | 2,151.90 | (86.57) | 26,722.72 | 25,825.00 | (897.72) | 25,825.00 |
| TOTAL Insurance | | <u>2,238.47</u> | <u>2,151.90</u> | <u>(86.57)</u> | <u>26,722.72</u> | <u>25,825.00</u> | <u>(897.72)</u> | <u>25,825.00</u> |
| <u>Landscape Expense</u> | | | | | | | | |
| 55010 | Landscape Contract | 2,946.21 | 2,638.40 | (307.81) | 34,822.44 | 31,663.00 | (3,159.44) | 31,663.00 |
| 55100 | Landscape Tree Maintener | 0.00 | 0.00 | 0.00 | 2,392.29 | 0.00 | (2,392.29) | 0.00 |
| 55300 | Irrigation Repairs | 535.01 | 83.70 | (451.31) | 3,776.61 | 1,000.00 | (2,776.61) | 1,000.00 |
| 55400 | Seasonal Color | 2,428.48 | 0.00 | (2,428.48) | 4,818.64 | 0.00 | (4,818.64) | 0.00 |
| 55800 | Deed Restriction - Mowing | 108.26 | 83.70 | (24.56) | 108.26 | 1,000.00 | 891.74 | 1,000.00 |
| 55880 | Deed Restriction - Other | 0.00 | 0.00 | 0.00 | 748.00 | 0.00 | (748.00) | 0.00 |

Winchester Country Maintenance Association

Income Statement Budget Comparison/ Code

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| | Current Month Operating | | | Year to Date Operating | | | Annual |
|--|-------------------------|-----------|------------|------------------------|------------|-------------|------------|
| | Fund | Budget | Variance | Fund | Budget | Variance | |
| TOTAL Landscape Expense | 6,017.96 | 2,805.80 | (3,212.16) | 46,666.24 | 33,663.00 | (13,003.24) | 33,663.00 |
| <u>Legal Expenses</u> | | | | | | | |
| 58110 Legal Collections | 2,731.79 | 416.30 | (2,315.49) | 37,492.03 | 5,000.00 | (32,492.03) | 5,000.00 |
| 58120 Legal Corporate | 0.00 | 416.30 | 416.30 | 793.28 | 5,000.00 | 4,206.72 | 5,000.00 |
| 58130 Legal Deed Restrictions | 0.00 | 0.00 | 0.00 | 7,603.29 | 0.00 | (7,603.29) | 0.00 |
| TOTAL Legal Expenses | 2,731.79 | 832.60 | (1,899.19) | 45,888.60 | 10,000.00 | (35,888.60) | 10,000.00 |
| <u>Office/Administrative</u> | | | | | | | |
| 58200 Management Services | 3,890.60 | 4,725.60 | 835.00 | 46,687.20 | 56,705.00 | 10,017.80 | 56,705.00 |
| 58310 Bank Charges | 0.00 | 0.00 | 0.00 | 4.95 | 0.00 | (4.95) | 0.00 |
| 58320 Copies & Printing | 296.13 | 416.30 | 120.17 | 4,467.29 | 5,000.00 | 532.71 | 5,000.00 |
| 58360 Coupons & Statements | 0.00 | 0.00 | 0.00 | 12,206.00 | 0.00 | (12,206.00) | 0.00 |
| 58450 Misc. Office Expense | 1,990.82 | 0.00 | (1,990.82) | 3,150.17 | 0.00 | (3,150.17) | 0.00 |
| 58500 Meeting Expense | 0.00 | 0.00 | 0.00 | 967.94 | 0.00 | (967.94) | 0.00 |
| 58600 Newsletter / Mailouts | 0.00 | 0.00 | 0.00 | 1,305.00 | 0.00 | (1,305.00) | 0.00 |
| 58650 Office Supplies | 0.00 | 100.00 | 100.00 | 369.83 | 1,200.00 | 830.17 | 1,200.00 |
| 58700 Postage & Delivery | 83.21 | 208.70 | 125.49 | 4,372.05 | 2,500.00 | (1,872.05) | 2,500.00 |
| 58900 Website Hosting | 0.00 | 45.00 | 45.00 | 528.72 | 540.00 | 11.28 | 540.00 |
| TOTAL Office/Administrative | 6,260.76 | 5,495.60 | (765.16) | 74,059.15 | 65,945.00 | (8,114.15) | 65,945.00 |
| <u>Other Expenses</u> | | | | | | | |
| 50200 Bad Debt | 0.00 | 0.00 | 0.00 | 6,042.93 | 0.00 | (6,042.93) | 0.00 |
| 62000 Patrol Service | 15,860.50 | 17,815.80 | 1,955.30 | 179,851.31 | 213,783.00 | 33,931.69 | 213,783.00 |
| TOTAL Other Expenses | 15,860.50 | 17,815.80 | 1,955.30 | 185,894.24 | 213,783.00 | 27,888.76 | 213,783.00 |
| <u>Pool / Recreation Center</u> | | | | | | | |
| 59010 Pool Management Contract | 988.88 | 5,416.30 | 4,427.42 | 56,042.23 | 65,000.00 | 8,957.77 | 65,000.00 |
| 59050 Pool Chemicals / Supplies | 0.00 | 83.70 | 83.70 | 4,217.03 | 1,000.00 | (3,217.03) | 1,000.00 |
| 59300 Pool Repairs | 366.45 | 875.00 | 508.55 | 13,110.06 | 10,500.00 | (2,610.06) | 10,500.00 |
| 59740 Telecomm.-Pool Phone | 332.13 | 375.00 | 42.87 | 5,126.21 | 4,500.00 | (626.21) | 4,500.00 |
| 59750 Internet Access | 168.48 | 0.00 | (168.48) | 505.44 | 0.00 | (505.44) | 0.00 |
| 59800 Clubhse Exterior Building R | 0.00 | 100.00 | 100.00 | 1,111.68 | 1,200.00 | 88.32 | 1,200.00 |
| 59820 Clubhse Mintr./Repairs | 0.00 | 375.00 | 375.00 | 1,242.10 | 4,500.00 | 3,257.90 | 4,500.00 |
| 59830 Clubhouse Supplies | 0.00 | 0.00 | 0.00 | 220.73 | 0.00 | (220.73) | 0.00 |
| 59850 Clubhse Professional Fees | 1,500.00 | 1,000.00 | (500.00) | 12,500.00 | 12,000.00 | (500.00) | 12,000.00 |
| 59870 Pool Gate Maintn./Repairs | 0.00 | 0.00 | 0.00 | 1,150.91 | 0.00 | (1,150.91) | 0.00 |
| 59900 Janitorial Services | 70.00 | 0.00 | (70.00) | 140.00 | 0.00 | (140.00) | 0.00 |
| 60100 Tennis Court Maint./Repair | 0.00 | 25.00 | 25.00 | 527.65 | 300.00 | (227.65) | 300.00 |
| 60200 Monitoring Serv. Contract | 263.29 | 0.00 | (263.29) | 3,474.57 | 0.00 | (3,474.57) | 0.00 |
| 60300 Payroll Maintenance | 1,500.00 | 1,500.00 | 0.00 | 18,000.00 | 18,000.00 | 0.00 | 18,000.00 |
| 60400 Rec. Ctr. - Misc Expense | 0.00 | 0.00 | 0.00 | 173.14 | 0.00 | (173.14) | 0.00 |
| 61200 Water Pool/ Rec. Center | 192.61 | 0.00 | (192.61) | 3,843.92 | 0.00 | (3,843.92) | 0.00 |
| TOTAL Pool / Recreation Center | 5,381.84 | 9,750.00 | 4,368.16 | 121,385.67 | 117,000.00 | (4,385.67) | 117,000.00 |
| <u>Utility</u> | | | | | | | |
| 61100 Electric-Common Area | 2,075.50 | 6,500.00 | 4,424.50 | 19,740.26 | 78,000.00 | 58,259.74 | 78,000.00 |
| 61120 Electric-Street Lights | 6,834.64 | 0.00 | (6,834.64) | 85,393.45 | 0.00 | (85,393.45) | 0.00 |
| 61300 Water Irrigation | 283.08 | 500.00 | 216.92 | 2,290.56 | 6,000.00 | 3,709.44 | 6,000.00 |
| TOTAL Utility | 9,193.22 | 7,000.00 | (2,193.22) | 107,424.27 | 84,000.00 | (23,424.27) | 84,000.00 |

Winchester Country Maintenance Association

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| | Current Month Operating | | | Year to Date Operating | | | Annual |
|--------------------------|-------------------------|-----------|------------|------------------------|------------|-------------|------------|
| | Fund | Budget | Variance | Fund | Budget | Variance | |
| TOTAL EXPENSES | 51,642.40 | 47,310.30 | (4,332.10) | 621,375.25 | 567,706.00 | (53,669.25) | 567,706.00 |
| Excess Revenue / Expense | 4,139.13 | 1,584.60 | 2,554.53 | 43,718.43 | 19,035.00 | 24,683.43 | 19,035.00 |

Winchester Country Maintenance Association

Income Statement Budget Comparison/ Code

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| | Current Month Reserve | | | Year to Date Reserve | | | Annual |
|--------------------------------|-----------------------|-----------------|-------------------|----------------------|------------------|--------------------|------------------|
| | Fund | Budget | Variance | Fund | Budget | Variance | |
| REVENUES | | | | | | | |
| <u>Reserve Income</u> | | | | | | | |
| 42900 RSRV-Trsf from Opr. Func | 0.00 | 5,708.70 | (5,708.70) | 39,958.50 | 68,500.00 | (28,541.50) | 68,500.00 |
| 43100 RSRV Interest Income | 498.60 | 0.00 | 498.60 | 10,904.57 | 0.00 | 10,904.57 | 0.00 |
| TOTAL Reserve Income | <u>498.60</u> | <u>5,708.70</u> | <u>(5,210.10)</u> | <u>50,863.07</u> | <u>68,500.00</u> | <u>(17,636.93)</u> | <u>68,500.00</u> |
| TOTAL REVENUES | <u>498.60</u> | <u>5,708.70</u> | <u>(5,210.10)</u> | <u>50,863.07</u> | <u>68,500.00</u> | <u>(17,636.93)</u> | <u>68,500.00</u> |
| EXPENSES | | | | | | | |
| <u>Reserve Expenses</u> | | | | | | | |
| 70000 RSRV -Bank Charges | 0.00 | 0.00 | 0.00 | 102.00 | 0.00 | (102.00) | 0.00 |
| 75100 RSRV - Roof Repairs | 0.00 | 0.00 | 0.00 | 20,763.50 | 0.00 | (20,763.50) | 0.00 |
| 76000 RSRV - Pool Area Improve | 0.00 | 0.00 | 0.00 | 7,665.22 | 0.00 | (7,665.22) | 0.00 |
| TOTAL Reserve Expenses | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>28,530.72</u> | <u>0.00</u> | <u>(28,530.72)</u> | <u>0.00</u> |
| TOTAL EXPENSES | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>28,530.72</u> | <u>0.00</u> | <u>(28,530.72)</u> | <u>0.00</u> |
| Excess Revenue / Expense | <u>498.60</u> | <u>5,708.70</u> | <u>(5,210.10)</u> | <u>22,332.35</u> | <u>68,500.00</u> | <u>(46,167.65)</u> | <u>68,500.00</u> |

WINCHESTER COUNTRY MAINTENANCE ASSOCIATION, INC.
MEETING MINUTES OF THE BOARD OF DIRECTORS
October 11th, 2018
EXECUTIVE SESSION

DIRECTORS PRESENT

Nicole Chovanetz, President, Vicki Hamm, Vice President, Peter Dayton, Treasurer and Lucy Charles, Director.

IN ATTENDANCE

Aly L. Long & Nathaniel Rodriguez representing Sterling ASI.

CALL TO ORDER

Due notice of meeting having been given and quorum being present, meeting was called to order at 6:35pm by President, Nicole Chovanetz.

DISPOSITION OF MINUTES

The September 2018 minutes were presented. A motion was made by Treasurer Dayton and seconded by Director Charles to approve the minutes. All were in favor.

FINANCIALS

The September 2018 financials were presented and discussed. The Board approved for Treasurer Dayton and President Chovanetz to close Mutual of Omaha & Prudential reserve account(s) and transition funds to Winchester Country, c/o Sterling ASI to deposit into Iberia Bank. A motion was made by Treasurer Dayton and seconded by Director Hamm. All were in favor.

RATIFICATION OF DECISIONS MADE BETWEEN MEETINGS

- Approval for Pump & Light Repairs in the amount of \$475.97 by TAE.

OLD BUSINESS

- Mr. Rodriguez presented two estimates for installing ceiling tiles at Clubhouse Room #1. A motion was made by Treasurer Dayton and seconded by Director Charles to approve the estimate from Corinthians Construction in the amount of \$13,504.19. All were in favor.
- Mr. Rodriguez presented an estimate for roof repairs. A motion was made by Treasurer Dayton and seconded by Director Hamm to approve the estimate from Brinkmann Roofing in the amount of \$41,527.00. All were in favor.
- The 2019 Final Budget was presented and discussed with the adjustments made per the last meeting. The board unanimously agreed to approve the budget as final.

NEW BUSINESS

- Mr. Rodriguez presented the Indemnity Analysis and Payment Directives from Chubb Insurance in the amount of \$3,566.73 for the Harvey roof damages.

COMMITTEE REPORTS

- Security – Vicki Hamm – Car was towed on Round Up Lane @ Dog Park.
- Clubhouse – Peter Dayton – Roofing/Ceiling bids were reviewed.
- Tennis Park Committee – Vicki Hamm – Director Dayton instructed Sterling to have chairs at Cabin Creek Park lifted and stabilized due to sinking. Will obtain a proposal to have this corrected.
- Pool Committee – Vicki Hamm – Adam from TAE addressed the Board on tiling the steps and advised it will not fix the underlying crack issue. It was suggested that the Board look into plastering prior to next pool season.
- Landscape Committee – Vicki Hamm – Director Hamm asked Sterling to coordinate with Monarch on getting winter flowers installed before the Thanksgiving holiday.
- Website Committee – Nicole Chovanetz – Nothing to report
- Deed Restriction/ACC Report – Richard Burgess – Nothing new to report

EXECUTIVE SESSION

- Accounts Receivable Report/Collection Status Report – no action needed
- Account #240606 requesting variance for flatbed truck. The board agreed to close out matter.
- Account #241677 requesting a fee waiver. The board denied request.

SCHEDULING OF NEXT MEETING

The next Board meeting will be held November 8th, 2018 at 9607 Rio Grande Dr., Houston, Texas 77064.

ADJOURNMENT:

There being no further business to discuss, the meeting was adjourned at 7:54 PM.

Peter A Dayton

Recording Secretary

11/10/19

Date