

**WINCHESTER COUNTRY MAINTENANCE ASSOCIATION, INC.  
MEETING MINUTES OF THE BOARD OF DIRECTORS**

**November 12, 2020**

**9607 Rio Grande Drive  
Houston, Texas**

**DIRECTORS PRESENT**

Nicole Chovanetz, President, Vicki Hamm, Vice President, Lucy Charles, Secretary and Rachel Hester, Secretary.

**IN ATTENDANCE:**

Aly L. Long representing the Managing Agent, Sterling ASI.

**CALL TO ORDER**

Due notice of meeting having been given and quorum being present, meeting was called to order at 6:39 pm by Director Chovanetz.

**DISPOSITION OF MINUTES**

The October, 2020 minutes were presented. A motion was made and seconded to approve the minutes. All were in favor.

**FINANCIALS**

The October 2020 financials were presented and discussed. A motion was made and seconded to approve the financials as presented. All were in favor.

**NEW BUSINESS**

1. The board discussed the repiping at the guard house and clubhouse. Managing agent will get additional proposals.
2. Update on Santa Event – December 5<sup>th</sup>.
3. Board appreciation dinner will be December 10<sup>th</sup>.

**COMMITTEE REPORTS**

- Security – Vicki Hamm – New Contract will be in February 2021
- Clubhouse – Lucy Charles – discussion on the clubhouse doors, bushes outside of clubhouse, revising the clubhouse application and pool registration form.
- Tennis Committee – Vicki Hamm – N/A
- Park Committee – Keith Ponds- N/A

- Pool Committee – Vicki Hamm – N/A
- Landscape Committee – Vicki Hamm - N/A
- Website Committee – Nicole Chovanetz – N/A
- Deed Restriction/ACC Report – Keith Ponds - N/A

**ADMINISTRATION**

- Onsite Maintenance Service Log

**EXECUTIVE SESSION**

- No Board Action Needed

The next meeting will be held at the Clubhouse on January 14, 2021 at 6:30 PM.

**ADJOURNMENT:**

There being no further business to discuss, the meeting was adjourned at 8:30 PM

---

Recording Secretary

---

Date