

**WINCHESTER COUNTRY MAINTENANCE ASSOCIATION, INC.
MEETING MINUTES OF THE BOARD OF DIRECTORS**

October 13, 2022

9607 Rio Grande Drive
Houston, Texas 77064

DIRECTORS PRESENT

Nicole Chovanetz, President, Vicki Hamm, Vice President, and Rachel Hester Secretary/Treasurer and Joshua Wilson.

IN ATTENDANCE:

Aly L. Long representing the Managing Agent, Sterling ASI.

CALL TO ORDER

Due notice of meeting having been given and quorum being present, meeting was called to order at 6:33PM by Director Chovanetz.

DISPOSITION OF MINUTES

The September 9, 2022 minutes were presented. A motion was made and seconded to approve the minutes. All were in favor.

FINANCIALS

The August 2022 financials were presented and discussed. A motion was made and seconded to approve the financials as presented. All were in favor.

COMMITTEE REPORTS

- Security – Vicki Hamm - N/A
- Clubhouse – Vicki Hamm - N/A
- Tennis Committee - Vicki Hamm - N/A
- Parks – N/A
- Pool – Vickie Hamm – N/A
- Landscape Committee – Vicki Hamm – N/A
- Website Committee – Nicole Chovanetz – N/A
- Deed Restriction/ACC Report – N/A

- **ADMINISTRATION**
- Onsite Maintenance Service Log

Adjourn Regular Session at 7:30PM

EXECUTIVE SESSION

- Accounts Receivable Report/Collection Status Report
- Review emails/letters from Owners
- Compliance Report

Adjournment Executive and back to Regular Session at 7:31 PM

The next meeting will be held at the Clubhouse on November 14,, 2022 at 6:30 PM.

ADJOURNMENT:

There being no further business to discuss, the meeting was adjourned at 8:15PM

Vikki Hamm

11-17-22

Recording Secretary

Date